



Eagle Scout Project Checklist



→ **KEEP this form with your workbook**

Scout Information			
Name:		Today's date:	Phone:
Address:		City, ST, Zip:	Unit:
Reviewer Information			
Name:		Phone:	email:
Address:		City, ST, Zip:	
Procedural Review			
<input type="checkbox"/> Use current JAC Eagle Scout Service Proposal Workbook (found on Council website). <input type="checkbox"/> Project has not been started prior to this review		<input type="checkbox"/> Beneficiary is not-for-profit organization (not BSA) <input type="checkbox"/> Candidate's name appears on all cover sections <input type="checkbox"/> Email address listed for all contacts on Proposal Page B	
Proposal Review - Proposal pages (P-B to E)			
<input type="checkbox"/> Project is not a fundraiser <input type="checkbox"/> All CONTACT INFO blanks are completed (P-B) <input type="checkbox"/> Reviewer completes page (P-B) <input type="checkbox"/> Approval signatures (P-E)		<input type="checkbox"/> Project is an individual one (no two Eagle candidates may work on the same project at the same time) <input type="checkbox"/> Project greater in scope than a typical Star or Life project <input type="checkbox"/> Candidate is planning project themselves, not following canned instructions of other plans or downloaded from Internet	
Subjective Review – Proposal pages (P-C to E); Fundraising Page (FP-A)			
<input type="checkbox"/> Project is clearly defined as to how it will help others (P-C) <input type="checkbox"/> Photographs (with captions) represent scope of project <input type="checkbox"/> Understands concept of Giving Leadership (P-D) <input type="checkbox"/> Material-Supplies-Tools supported by details (P-D & E) <input type="checkbox"/> Proposal does not require use of Fundraising Form (FP-A) <input type="checkbox"/> Proposal requires Fundraising Form and is signed (FP-A) <input type="checkbox"/> Project Phases are thoughtful (P-F) <input type="checkbox"/> Logistics – understands how this applies to Project (P-F)		<input type="checkbox"/> Candidate has considered health and safety factors, such as hazardous materials, adults operating power tools, and two-deep adult presence (P-G) <input type="checkbox"/> Project Planning reveals consideration of Proposal (P-G) <input type="checkbox"/> Reviewer records comments below <input type="checkbox"/> Candidate has completed portions of Project Plan section Pages A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/>	
Reviewer's Comments			
<input type="checkbox"/> _____ _____ <input type="checkbox"/> _____ _____ <input type="checkbox"/> _____ _____		<input type="checkbox"/> _____ _____ <input type="checkbox"/> _____ _____ <input type="checkbox"/> _____ _____	
Project Approval (SED Reviewer: sign appropriate section below & Workbook Proposal page E only if Approved)			
Approved		Returned for Rewrite	
Returned – not acceptable			
Date	Date	Date	
Reviewer detach here and return portion below to Eagle Committee Chairman (write legibly) once approved.			
Eagle Candidate:		Unit:	Date of approval:
Address:		City, ST, Zip:	Phone:
Beneficiary organization:			Reviewed by:
Unit Coach:	Brief description of project:		