



Life to Eagle

The 12 Steps from Life to Eagle

The following 12 steps have been outlined to ensure a smooth procedure for the Scout, the unit leadership, the local council, and the volunteers who are to conduct the board of review. Eagle candidates should share these steps with their unit leader so that they can fully understand the procedures that must be followed.

1. In order to advance to the rank of Eagle, a candidate must complete all requirements of tenure; Scout spirit; merit badges; positions of responsibility; while a Life Scout, plan, develop, and provide leadership to others in a service project; and the Scoutmaster conference.
2. Using the Eagle Scout Leadership Service Project Workbook, the candidate must select their Eagle service project and have the project concept approved by their unit leader, their unit committee, and the benefactor of the project, and reviewed and approved by the council or district advancement committee. Their workbook must be used in meeting this requirement.
3. It is imperative that all requirements for the Eagle Scout rank except the board of review be completed prior to the candidate's 18th birthday. When all requirements except the board of review for the rank of Eagle, including the leadership service project, have been completed, the enclosed Eagle Scout Rank Application must be completed and sent to the council service center promptly. (Youth members with disabilities should meet with their unit leader regarding time extensions.)
4. The application should be signed by the unit leader at the proper place. The unit committee reviews and approves the record of the Eagle candidate before the application is submitted to the local council. If a unit leader or unit committee fails to sign or otherwise approve an application, the Eagle candidate may still be granted a board of review. The failure of a unit leader or unit committee to sign an application may be considered by the board of review in determining the qualification of the Eagle candidate.
5. When the completed application is received at the council service center, its contents will be verified and the references contacted. The council advancement committee or its designee contacts the person listed as a reference on the Eagle Scout Rank Application either by letter, form, or telephone checklist. The council determines the method or methods to be used. The candidate should have contacted those individuals listed as references before including their names on the application. The candidates should not be involved personally in transmitting any correspondence between persons listed as references and the council service center.
6. The Eagle Scout Leadership Service Project Workbook, properly filled out, must be submitted with the application.



7. After the contents of an application have been verified and appropriately signed, the application, Eagle Scout Leadership Service Project Workbook, and references will be returned from the council service center to the chairman of the Eagle board of review so that a board of review may be scheduled. Under no circumstances should a board of review be scheduled until the application is returned to the chairman of the Eagle board of review. Reference checks that are forwarded with the application are confidential, and their contents are not to be disclosed to any person who is not a member of the board of review.

8. The board of review for an Eagle candidate is composed of at least three but not more than six members. One member serves as chairman. Unit leaders, assistant unit leaders, relatives, or guardians may not serve as members of a Scout's board of review. The board of review members should convene at least 30 minutes before the candidate appears in order to review the application, reference checks, and leadership service project report. At least one district or council advancement representative must be a member of the Eagle board of review if the board of review is conducted on a unit level. A council or district may designate more than one person to serve as a member of Eagle boards of review when requested to do so by the unit. It is not required that these persons be members of the advancement committee; however, they must have an understanding of the importance of the Eagle board of review.

9. The candidate's unit leader introduces him to the members of the board of review. The unit leader may remain in the room but does not participate in the board of review. The unit leader may be called on to clarify a point in question. In no case should a relative or guardian of the candidate attend the review, even as a unit leader. There is no set of questions that an Eagle candidate should be asked. However, the board should be assured of the candidate's participation in the program. This is the highest award that a Scout may achieve and, consequently, a thorough discussion of his successes and experiences in Scouting should be considered. After the review, the candidate and his unit leader leave the room while the board members discuss the acceptability of the candidate as an Eagle Scout. **The decision must be unanimous.** If the candidate meets the requirements, he is asked to return and is informed that he will receive the board's recommendation for the Eagle Scout rank. If the candidate does not meet the requirements, he is asked to return and told the reasons for his failure to qualify. A discussion should be held with him as to how he may meet the requirements within a given period. Should the applicant disagree with the decision, the appeal procedures should be explained to him. A follow-up letter must be sent to the Scout confirming the agreements reached on the action(s) necessary for the advancement. If the Scout chooses to appeal, the board should provide the name and address of the person he is to contact. (See "Appealing a Decision" in the *National BSA Policies and Procedures*, No. 33088A.)

10. Immediately after the board of review and after the application has been appropriately signed, the application, the service project report, references, and a properly completed Advancement Report are returned to the council service center.
11. When the application arrives at the council service center, the Scout executive signs it to certify that the proper procedure has been followed and that the board of review has recommended the candidate for the Eagle Scout rank. This workbook and references are retained by the council. The workbook may be returned to the Scout after council approval. **Only the Eagle Scout Rank Application is forwarded to the national Eagle Scout Service.**
12. The Eagle Scout Service screens the application to ascertain information such as proper signature, positions of responsibility, tenure between ranks, and age of the candidate. Any item not meeting national standards will cause the application to be returned for more information. If the application is in order, the Scout is then certified as an Eagle Scout by the Eagle Scout Service on behalf of the National Council. Notice of approval is given by sending the Eagle Scout certificate to the local council. The date used on the certificate will be the date of the board of review. The Eagle Award must not be sold or given to any unit until after the certificate is received by the council service center. The Eagle Scout court of honor should not be scheduled until the local council receives the Eagle Scout rank credentials.



LIFE TO EAGLE GUIDANCE FOR SCOUTS

Updated January 2019

INSTRUCTIONS TO EAGLE CANDIDATES:

So, you want to become an Eagle Scout? Congratulations! It is a worthwhile, challenging goal, and one that is achieved by only four Scouts out of every one-hundred who start up the Eagle trail.

Be Prepared. The following suggestions and considerations will help you along the way:

1. Remember it is **YOUR** responsibility to become an Eagle Scout.
2. Twenty-one (21) *Merit Badges* are required for Eagle. Try to earn the thirteen (13) required ones at your first opportunity. Choose your eight (8) elective merit badges carefully. You should use this part of your Scout program to learn from experts in a variety of interesting subjects. You will grow from the challenge and it may help you to select a future career or hobby. Please retain all your blue merit badge cards! They are important to you. Primary evidence of completion of the 21 merit badges is required by the National Court of Honor of the Boy Scouts of America with your application (via blue card [applicant, counselor or troop copy] or Internet Advancement Report). Make sure you are working on the most current merit badge advancement requirements for Eagle.
3. Your *Eagle Service Project* is a very important part of the Eagle requirements. Choose and develop one that is truly worthwhile. The Scout Handbook states: "you must plan, develop, and give leadership to others in accomplishing this project." It must be a significant benefit to your community, church, or school. Fundraising alone, projects for Scouting, or projects that benefit profit making organizations will not be approved. **The project must provide the Eagle Scout candidate a significant opportunity to demonstrate his leadership.** There is no minimum hourly requirement.
 - If you have questions regarding a project, it is best to resolve them as soon as possible. You should discuss your project informally with your Scoutmaster or Troop Eagle Advisor. If there are still questions on the merits of your idea, you should start by contacting your District Eagle Chairman. If you still have questions, you can contact the District Advancement Chairman.
 - The project must receive approval from the benefiting organization, your Scoutmaster, the Troop Committee, and the District Advancement Committee (last) before you may start work on the project. Planning the project is not considered starting actual work on the project.
 - Keep a record of your hours and of everyone who helped you in completing your project. Create a spreadsheet or logbook to track everyone's time. Keep track of your leadership activities, as you must include a written description of how you gave leadership in accomplishing your Eagle Scout Leadership Service Project. Do not forget the time you spent planning and writing the report as part of the Service Project. The Workbook contains a place for these totals.
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 - Use of the Eagle Scout Leadership Service Project Workbook (**October 2015 printing, available at Scouting.org; older versions are not accepted**) is required to obtain the necessary approvals **before you** start actual work on the project. You must use this workbook form. **You cannot create your own version.** You may use a fillable PDF version or fill it in with blue or black pen. If your project has already been approved by the District, you do not need to use an updated version of the workbook.
 - Read all the instructions in the entire workbook. They will help you succeed. Fill it out completely; all fields need to be populated, including "n/a" if appropriate. After signing the

workbook pledge and getting the approval of the benefiting organization, your Scoutmaster, and the Troop Committee, please contact the District Eagle Chairman for an appointment to review the project and receive approval to begin work. Remember, a Scout is prepared; your detailed plan will assist you and the sponsoring organization along with your team to better understand what you are going to accomplish. This will become an agreement between you and the benefiting organization. Good planning is an important leadership skill. **You may not begin actual work on your project until all approvals have been received.** Planning leading up to the actual work is not considered working on the project. **Remember it's important to keep the original workbook with the original signatures and initials with your project paperwork since it Will.. be included with your Eagle Scout Leadership Service Project final plan and report when you submit your application to the Eagle Board of Review.**

- Your project write-up (plan & report sections) is as important as the project itself. Prepare it neatly and in enough detail to show you planned and managed the efforts of others in completing the work. (Note: You should ask yourself: Could you give the plan to someone else, and could they complete the project without you?) You will want to submit a good technical report that sells both you and the project.
 - Your approved project workbook signed by you, the representative of the benefiting organization, and your unit leader, along with a letter from an official of the benefiting (sponsoring) organization on their stationary or letterhead certifying completion of the project, must be included in the report. Make sure you get the final signatures in the workbook. The date of the acceptance of the project **must be before your 18th birthday.** You may wish to include before, during, and after photographs, as they will assist you in the write-up (photos are optional; however, they help to tell your story). List and include any references that will help explain your approach to the project.
4. You **MUST** use the 2019 printing of the *Eagle Scout Rank Application* (ESRA) Form (prior editions are not acceptable), available via download from the NCAC web page (ncacbsa.org) under the Advancement tab, click the Eagle Information link. An original signed color copy of the form is required. The application **MUST** be on a **SINGLE** (front back) sheet of paper. It is your job to fill in **everything** by printing clearly in blue or black ink - no pencil or typing the information using the interactive PDF from the web site (preferred) and printing it out. You must sign the final application indicating you have completed the all the requirements. Please have a name, address, zip code, and phone number for each of the references provided. Include at least the three names from which you requested letters of recommendation. If you have not had an employer, you may enter 'not applicable'. **When you enter the dates for the merit badges, take them directly from your blue cards, and make sure they agree with the dates on your Internet Advancement Report.** Arrange your merit badges in the same order as they are listed in the rank application form, 1-21. This aids your board as they check your requirements. The optional merit badges should be listed on the form in chronological order beginning with the first one you earned. A handy way to organize them is by using a trading card pocket sheet protector sold at most office supply stores. **When you enter the dates for the ranks, take them directly from the Internet Advancement Report.** Also note the date you joined Scouting is NOT the same date you earned the Scout Rank Badge. Work *with* your Scoutmaster, your Unit Eagle Advisor or your Unit Advancement Chairperson.
5. It is important to make sure you address, in an essay and in list format, all four parts inside the box after Requirement 6 on the ESRA. They include: (1) *Statement of Ambitions*, (2) *Statement of Life Purpose*, (3) *Leadership*, both inside and outside of Scouting and (4) *Honors and Awards*, any received in and out of Scouting. Ambitions and Life Purpose are two different ways of looking at your life and should be

expressed in writing accordingly. This essay is an important part of your application. Think carefully about what you want to say.

6. *Unit Approvals:* Upon completion of your original Eagle application packet your Scoutmaster will sign off and arrange for unit approval. It is important you make extra copies of your application packet, including the project report, in case something bad happens to the original. A minimum of two copies will be needed to go with the original for the Board of Review.
7. You are required to have a minimum of three *Letters of Recommendation* for the Board of Review. These must be from individuals listed as references on the front side of the ESRA. These three may not be from family members or your troop leaders (the leader signatures on the application are the troop recommendation). If you wish to include family members or scout leaders, they can be in addition to the three required. You are encouraged to seek these from: teachers, coaches, employers, family friends, religious leaders, and neighbors. **These letters must be in sealed unopened envelopes addressed to the Council Office, where they will be filed with your packet until the Eagle Chairman receives the packet prior to the Board of Review.**
8. *Application Package:* When you have completed all the requirements for your application and report, including signatures, assemble them in a package and format that reflects the significance of the Eagle Scout award. Remember, first impressions are lasting. The first thing your Board of Review will see is your application package. You will need to make a minimum of two bound copies in addition to the original of everything, including your blue cards and photos, for use in the Board of Review. The copies need not be in color but need to be legible. Many choose to use three-ring binders. but the manner of binding (other than paper or binder clips) is up to you.
9. The next step is to schedule a second *appointment with the District Eagle Chairman*, for review and final check & approval of the application package so arrangements can be made for an Eagle Review Board. When you meet with the District Eagle Chairman your application package should be ready to hand to the members of your Board of Review, including the minimum three letters of recommendation.
10. **After you meet with the Eagle Chairman, your Eagle Scout Rank Application must be certified by the Jayhawk Area Council AFTER it is initialed by the Eagle Chairman.** Instructions are available on the NCAC web site Under Advancement and Eagle Information. You must return a copy of the back side the certified Eagle Scout Rank Application form to the District Eagle Chairman before your Board of Review will be scheduled.
11. **Remember, all the requirements for Eagle must be completed before your 18th birthday.** If you have not completed everything before 12:00AM on the day of your birthday then you are too late. This includes your Scoutmaster Conference which is usually the last requirement completed. Note however, a SM Conference for Eagle may occur any time while you are a Life Scout and is NOT required to be the last requirement completed.
 - Extensions: If you have applied for, through your unit, and received an official extension from Jayhawk Area Council (JAC), you must follow the time listed in that extension. Similar rules apply for age waivers for Scouts with disabilities.
 - The 18-year-old requirement only applies to completing all 6 requirements (21 merit badges, 6 months of leadership in approved position of responsibility after earning Life, 6 months active

participation in the unit, 6 months of demonstrating scout spirit, an Eagle Scout service project that demonstrates significant leadership and a Scoutmaster conference); it does not include finishing and handing in the application packet (paperwork) and arranging for an Eagle Board of Review (EBOR) with the Eagle Chairman and completion of the EBOR. An EBOR will be scheduled only when everything is complete, has been approved by the Eagle Chairman and verified by NCAC. Bring your Scout Handbook to the Board so the chairman can sign it for you.

12. Your *Board of Review* must be completed within 90 days after your 18th birthday or sooner. As noted above, the completed and verified Eagle Scout Rank Application Form and the Eagle application package (including letters of recommendation) must be submitted to the District Eagle Chairman no later than **7 days prior** to the date of the planned Board of Review to allow sufficient time for review and to decide for the Board.
13. If, for extreme *Extenuating Circumstances*, you are not able to complete the Board of Review within 90 days of turning 18 years, a letter requesting an additional 90-day extension must be submitted by your parent, Scoutmaster or Committee Chairman to the District Advancement Chairman. The letter must contain details explaining the reason you were not able to complete your Board within the initial 90 days and should contain a proposed date when you plan to complete the Board of Review. This letter must be submitted directly to the District Advancement Chairman prior to the end of the first 90 days. The District Advancement Chairman will either approve or disapprove your request. Late requests will not be considered for the extension of time. If approved, you will have an additional 90 days to complete your EBOR.
14. *Extensions beyond 180 days* from your 18th birthday will only be given for the most extreme situations. This request must be submitted in writing before the 180 days to the District Advancement Chairman who will consider approval. They will then submit it to the Council Advancement Committee for consideration. If the Council Advancement Committee approves the request, they submit it to the National Court of Honor in Texas for their concurrence. **A word of caution; extensions beyond the 180 days are normally not approved.**
15. A good reference in addition to this letter is the JAC *Eagle Scout Procedures Guide* found on the JAC website JayhawkCouncil.org) under the same section as the ESRA noted item #4 above.

Do your Best.

Yours in Scouting,

District Eagle Chairman



EAGLE SCOUT RANK APPLICATION

TO THE EAGLE SCOUT RANK APPLICANT. This application is to be submitted after you have completed all requirements for the Eagle Scout rank. **Print in ink or type all information. List the month, day, and year for all dates.** When you have completed this application, sign it and submit it to your unit leader.

COUNCIL MUST COMPLETE	
COUNCIL NO.	TYPE OF UNIT
CST	UNIT NO.
PID NO. (REQUIRED)	
POSTHUMOUS: <input type="radio"/>	

FULL NAME

Street address or P. O. box

City

State ZIP code

Telephone (including area code)

Email

Troop, crew, ship, or Lone Scout Unit No.

Unit City

State ZIP code

Date joined Scouts BSA

Date joined a Venturing crew

Date joined a Sea Scout ship

Date of First Class Scout board of review

Date of Star Scout board of review

Month (mm)	Day (dd)	Year (yy)

Were you a Cub Scout?

☐ Yes ☐ No

Were you a Webelos Scout?

☐ Yes ☐ No

Did you earn the Arrow of Light Award?

☐ Yes ☐ No

Had you completed fifth grade upon joining?

☐ Yes ☐ No

AGE REQUIREMENT ELIGIBILITY. Merit badges, badges of rank, and Eagle Palms may only be earned by registered Scouts, and qualified Venturers and Sea Scouts. They may earn these awards until their 18th birthday. Any Venturer or Sea Scout who achieved the First Class rank in a Scout troop or as a Lone Scout may continue working for the Star, Life, and Eagle Scout ranks and Eagle Palms while registered as a Venturer or Sea Scout up to their 18th birthday.

Scouts, Venturers, and Sea Scouts who have completed all requirements prior to their 18th birthday may be reviewed within 24 months after that date with no explanation. Refer to the *Guide to Advancement*, No. 33088, section 8.0.3.1, for boards of review beyond that period.

A Scout, Venturer, or Sea Scout approved to be registered beyond the age of eligibility may work toward Scouts BSA rank advancement after their 18th birthday. See the *Guide to Advancement*, section 10.0.0.0, for details.

Date of birth

Month (mm)	Day (dd)	Year (yy)

REQUIREMENT 1. Be active in your troop, crew, or ship for at least six months as a Life Scout.

Date of Life Scout board of review

Month (mm)	Day (dd)	Year (yy)

REQUIREMENT 2. As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

Name	Address (including City, State, Zip)	Telephone	Email
#1			
#2			
#3			
#4			

REQUIREMENT 3. Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned and the unit number it was earned in.

MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.
1 CAMPING			*8 EMERGENCY PREPAREDNESS OR LIFESAVING					
2 CITIZENSHIP IN THE COMMUNITY			*9 ENVIRONMENTAL SCIENCE OR SUSTAINABILITY					
3 CITIZENSHIP IN THE NATION			10 FIRST AID					
4 CITIZENSHIP IN SOCIETY			*11 SWIMMING OR HIKING OR CYCLING					
5 CITIZENSHIP IN THE WORLD			12 PERSONAL MANAGEMENT					
6 COMMUNICATION			13 PERSONAL FITNESS					
7 COOKING			14 FAMILY LIFE					

*Cross out badges not earned. If a crossed-out badge in #8, #9, or #11 was earned, it may be reentered in 15 through 21.

You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).

REQUIREMENT 4. While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life board of review date.**

Scout troop. Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide.

Venturing crew/Sea Scout ship. President, vice president, secretary, treasurer, quartermaster, historian, den chief, guide, boatswain, boatswain's mate, yeoman, purser, storekeeper, chaplain aide, outdoor ethics guide, crew leader, media specialist, specialist or webmaster.

Lone Scout: Leadership responsibility in your school, religious organization, or club, or elsewhere in your community.

		Date of Life Scout board of review							
		Month (mm)	Day (dd)	Year (yy)					
Position		FROM	Month (mm)	Day (dd)	Year (yy)	TO	Month (mm)	Day (dd)	Year (yy)
			Month (mm)	Day (dd)	Year (yy)		Month (mm)	Day (dd)	Year (yy)
Position		FROM	Month (mm)	Day (dd)	Year (yy)	TO	Month (mm)	Day (dd)	Year (yy)
			Month (mm)	Day (dd)	Year (yy)		Month (mm)	Day (dd)	Year (yy)

REQUIREMENT 5. While a Life Scout, **plan, develop, and give leadership to others** in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Scouting of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. **You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.**

Project name:				
Grand total of hours:		(from <i>Eagle Scout Service Project Workbook</i> —for statistical purposes only)		
		Date project finished		
		Month (mm)	Day (dd)	Year (yy)

REQUIREMENT 6. While a Life Scout, participate in a unit leader conference.

		Month (mm)	Day (dd)	Year (yy)
		Date conference was held		
		Month (mm)	Day (dd)	Year (yy)

CERTIFICATION BY APPLICANT. On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct.

All requirements, with the exception of my board of review, were completed prior to my 18th birthday.*

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

Signature of applicant		Telephone			
			Month (mm)	Day (dd)	Year (yy)

*Or the date established by an extension of time granted by the National Council (see the *Guide to Advancement*, section 9.0.4.0.). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the *Guide to Advancement*, section 10.0.0.0.

UNIT APPROVAL (personal signatures required)

Signature of unit leader		Telephone			
	Scoutmaster, Advisor, or Skipper		Month (mm)	Day (dd)	Year (yy)

Signature of unit committee chair		Telephone			
			Month (mm)	Day (dd)	Year (yy)

LOCAL COUNCIL VERIFICATION. According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed		Position			
			Month (mm)	Day (dd)	Year (yy)

REQUIREMENT 7. Successfully complete your board of review for the Eagle Scout rank.

The applicant appeared before the Eagle Scout board of review on this date, and this application was approved.

		Month (mm)	Day (dd)	Year (yy)

Signature of Eagle Scout board of review chair		Signature of council/district board representative (if applicable)	
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I certify that all procedures, as outlined in the *Guide to Advancement*, have been followed. I approve this application.

Scout executive				
		Month (mm)	Day (dd)	Year (yy)

Presentation of the rank may not be made until the Eagle Scout credentials are received by the local council.



NATIONAL EAGLE SCOUT ASSOCIATION. As an Eagle Scout, you may now join the National Eagle Scout Association, a fellowship of the top achievers of Scouting America. As a NESA member, you have networking opportunities with other Eagles and will stay connected to the latest Scouting news. A portion of your membership fee supports NESA's many programs such as providing college scholarships.

Apply for your NESA membership <https://nesa.org/why-join/>

Reference Form for Eagle Candidate

Return Form Via:

Mail

Email

Fax

Jayhawk Area Council, BSA
1020 SE Monroe
Topeka, KS 66612

Jayhawk.AreaCouncil@Scouting.org

(785) 354-8722

Date _____

is applying for **the** rank of Eagle Scout, the highest award in Scouting.

In order to qualify, the candidate must prove that he/she has **exemplified** the Scout Oath and Law in their daily life. The candidate has listed you as a reference. We have prepared below a **form** that will **help** you answer the important questions. Space has been provided on the back of the form for you to write any **additional remarks** **you** care to include. Please rate this candidate in each category as you see and know the Scout. Five other adults have **been asked to** rate the Scout.

Do not under any circumstances give this completed **form** back to the candidate. Your rating of this candidate will be held in the strictest confidence by the members of the Board of Review and **will** be used **only** to determine the candidate's qualifications to advance. To assist us in serving youth, we ask that **you** return this **form** within **one** week to the Council Office via the options listed above.

Wayne R. Pancoast, Scout Executive

[illegible]

~~To Obey The Scout Law He/She Is To Be:~~

Trustworthy.....

Loyal.....

Helpful.....

Friendly.....

Courteous.....

Kind.....

Obedient.....

Cheerful.....

Thrifty.....

Brave.....

Clean.....

Reverent.....

To Keep Myself Physically Strong.....

Mentally Awake.....

and Morally Straight.....

Is there any reason you feel this Scout is not ready to receive the Eagle Award?

Remarks:

Signature: _____

Please Print: _____

Relationship to Scout: _____

Reference Form for Eagle Candidate

Return Form Via:

Mail

Email

Fax

Jayhawk Area Council, BSA
1020 SE Monroe
Topeka, KS 66612

Jayhawk.AreaCouncil@Scouting.org

(785) 354-8722

Date _____

is applying for **the** rank of Eagle Scout, the highest award in Scouting.

In order to qualify, the candidate must prove that he/she has **exemplified** the Scout Oath and Law in their daily life. The candidate has listed you as a reference. We have prepared below a **form** that will **help** you answer the important questions. Space has been provided on the back of the form for you to write any **additional remarks** **you** care to include. Please rate this candidate in each category as you see and know the Scout. Five other **adults** have **been asked to** rate the Scout.

Do not under any circumstances give this completed **form** back to the candidate. Your rating of this candidate will be held in the strictest confidence by the members of the Board of Review and **will** be used **only** to determine the candidate's qualifications to advance. To assist us in serving youth, we ask that **you** return **this form** within **one** week to the Council Office via the options listed above.

Wayne R. Pancoast, Scout Executive

[illegible]

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Loyal.....

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Obedient.....

Cheerful.....

Thrifty.....

Brave.....

Clean.....

Reverent.....

To Keep Myself Physically Strong.....

Mentally Awake.....

and Morally Straight.....

Is there any reason you feel this Scout is not ready to receive the Eagle Award?

Remarks:

Signature: _____

Please Print: _____

Relationship to Scout: _____

Relationship to Scout: _____

Scouting America™

Jayhawk Area Council

EAGLE SCOUT & CERTIFICATE RETURN INFORMATION

Please return this form with the Eagle Scout Rank Application when it is submitted to the Council Service Center following completion of the Eagle Scout Board of Review. Please Contact the Program Registrar at the Jayhawk Area Council office at 785-354-8541 if you have any questions.

Scout Name (Last, First, Middle) _____

Nickname (If any) _____ Unit Number _____

Street Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

I attend school at _____ Grade _____

School District _____

School/Sports Activities _____

Religious Institution I attend/other activities _____

Parent/Guardian's Name _____

Occupation _____ Company _____

Parent/Guardian's Name _____

Occupation _____ Company _____

CHECK LIST FOR LOCAL COMMITTEE FOR SETTING UP AN EAGLE SCOUT COURT OF HONOR

CHAIRMAN OF THE COURT: _____

1. ARRANGEMENTS:

DATE: _____ **TIME:** _____ **LOCATION:** _____

___ Check availability of building, lights, heat, air, seats

___ Make arrangements for eagle team with district advancement chairman, if needed

Name _____ Address _____ Phone _____

___ Check with person chosen by the Eagle Candidate for the "Challenge Address"

Name _____ Address _____ Phone _____

2. CEREMONIAL BOARD – IF NEEDED

___ Arrange for scheduling of eagle scout ceremonial board

___ Arrange to pick up eagle scout ceremonial board

___ Arrange the return of eagle scout ceremonial board

Above to: DISTRICT ADVANCEMENT AWARDS CHAIRMAN

3. ARRANGE FOR ANNOUNCEMENTS AND PROGRAM

___ Announcements and program covers are available at Jayhawk Scout Shop

___ Prepare list of those to receive invitations and get deadline for mailing

___ Prepare candidate's Scouting History from unit records

___ Check names of all people taking part in program

4. PREPARE MATERIALS FOR LOCAL NEWS RELEASE

___ Eagle scout scouting history

___ Parents- name and address

___ List of officials and guests

___ Date, location, time of court

5. PREPARE PROGRAM OF COURT OF HONOR (SUGGESTED OR PREPARE YOUR OWN)

Suggested outline:

Music prelude _____

Opening ceremony by local Troop _____

Invocation _____

Introduction of guests _____

"My Eagle Trail" by Eagle Scout _____

Eagle Challenge _____

Eagle Award Presentation _____

"On My Honor" – Singer _____ Pianist _____

Benediction _____

6. HAVE EAGLE SCOUT CANDIDATE SELECT USHERS FROM LOCAL TROOP OR POST MEMBERS

Notify them to be at court of honor 30 minutes early, in uniform

7. OTHER ARRANGEMENTS

___ Set arrangements for room one hour before eagle scout court of honor

___ Arrange for reception after eagle scout court of honor (if desired)

___ Arrange for music to be very soft during closing challenge by eagle team

___ Arrange for local press to be present for pictures and story

